

TRINITY LUTHERAN CHURCH
BOARD OF CHRISTIAN SCHOOL POLICY MANUAL

School Governing Board Minutes

Initial Adoption Date: 12/7/89

IA Code #: 12.3(a)

Date of Last Review: 5/7/92 5/6/93 3/7/96 11/14/02

Date of Last Revision:

The Board shall keep and maintain permanent records of the Board including, but not limited to, records of the minutes of Board meetings, and other required records received by the Board. The minutes shall be preserved in accordance with Board policy.

Minutes waiting approval at the next Board meeting will be available for inspection after the Board secretary transcribes the notes and has made them available to the Board members.