

# TRINITY LUTHERAN CHURCH BOARD OF CHRISTIAN SCHOOL POLICY MANUAL

## Responsibilities of Vice Chair

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The Vice-Chair shall:

1. Be appointed by the Chairman of the Board.
2. Support the Chair in ensuring a successful completion of the functions of the Board of Parish Education.
3. Complete all duties associated with the position of Chair in the absence of the Chair.
4. Perform special tasks as appointed by the Chair.
5. Be encouraged to serve on committees.